

EMPLOYEE



EDUCATION PROGRAM

UF EEP Funding Process

1. Each semester an automated email message from the [University Bursar](#) is sent to ALL UF students **regardless of how their tuition fees are paid**. This message is delivered about a week before the UF fee deadline, and then again two days prior to the UF fee deadline.
2. All EEP applications successfully director approved by the **SPM Director Approval** deadline, are electronically routed to the Office of the University Registrar (OUR) for funding review and to confirm if your EEP request can be approved for a tuition waiver.
3. After the [OUR](#) confirms funding approval for your EEP application, your name will be added to a list of approved EEP participants. The list is sent to University Bursar to apply the EEP portion of the fee payment/waiver.
4. The EEP will cover the matriculation, building, capital improvement, student financial aid, technology, activity and service, athletic, student health, and transportation fees for up to six (6) credit hours per semester. All other fees are the student's responsibility. **Your student responsibility portion must be paid by the deadline to avoid a late fee**. See attached fee structure.
5. The tuition [fee deadline](#) for ALL students that do not have financial aid (including those funded by the EEP) attending UF during each semester is listed on the Critical Dates website of the University Bursar <https://www.fa.ufl.edu/directives/critical-dates/>. The Fee Payment Deadline is 3:30PM by drop box or 11:00PM EST online.
6. The actual EEP payment/waiver transaction is handled by the [University Bursar](#) and normally posts on or before the semester fee deadline.

Who to contact with funding questions?

EEP Coordinator assists with any EEP questions and the status of your manager/director approval for your EEP application. Verlissa Ford 352-273-0149 or eep@admin.ufl.edu.

University Registrar assists with questions regarding the approval status of your application **after** the Director Approval has been received, and the application has been routed to their office.

352-392-1374 <https://registrar.ufl.edu/> or email at eep@registrar.ufl.edu

University Bursar assists with questions regarding the student responsibility of your EEP tuition/fees, and the status of your EEP fee payment/waiver. 352-392-9545 <http://www.fa.ufl.edu/bursar/>

Bursar Critical Dates and Deadlines

<http://www.fa.ufl.edu/directives/critical-dates/>

Bursar Academic year tuition and fees

<https://www.fa.ufl.edu/directives/critical-dates/>

Fees at UF (Covered by EEP)	<u>Undergraduate</u>	<u>Graduate</u>	<u>Law Courses</u>	<u>EEP Amount</u>
Tuition	\$105.07	\$448.73	\$652.47	Waived
Tuition Differential	\$44.17	N/A	N/A	Waived
Capital Improvement Trust Fund	\$6.76	\$6.76	\$6.76	Waived
Student Financial Aid	\$5.25	\$22.43	\$32.62	Waived
Technology	\$5.25	\$6.56	\$5.25	Waived
Activity and Service	\$19.06	\$19.06	\$19.06	Waived
Athletic	\$1.90	\$1.90	\$1.90	Waived
Health	\$15.81	\$15.81	\$15.81	Waived
Transportation Access	\$9.44	\$9.44	\$9.44	Waived

This fee structure is to be used as a general guideline. Questions about exact amounts for the student responsibility portion of fees should be referred to the University Bursar at <http://www.fa.ufl.edu/bursar/>.

*Any other fees not listed here are the responsibility of the student/employee to pay. These fees may include but are not limited to: application fees, non-resident fee, distance education fees, late payment/registration fees, books, material supply and lab fees, and/or repeat course surcharge fees.

*Professional programs are indicated on the University Bursar website with a different fee structure and are billed by term based on a 12-credit hour semester. The same fees indicated as waived above will apply to these courses as well.